

MINUTES
PLATTE COUNTY BOARD OF SERVICES
Tuesday, January 16th, 2024

Members Present: Stuart Anderson, Nancy Felix, Wendy Fife, Susan Finn, Dr. Jeffrey Kingsley, Marsha Perry, Dr. Michael Shafe', Blake Sherer, Sandra Thomas

Members Absent: None

Staff Present: Drew Ehrlich, Martha Jaynes, Jackie Kenworthy, Chad Sinnwell, Richard Vandal

Guests: Cassidi Jobe- Summit Future Foundation, Jennifer Hulme- Hulme Resources

Call to Order: The meeting was called to order at 5:33 by Martha Jaynes

Introductions and Public Announcements: Guests were welcomed and introduced. No additional announcements from guests were shared.

Approval of Agenda: A motion was made by Dr. Jeffrey Kingsley and seconded by Stuart Anderson to approve the agenda as presented. Motion passed unanimously.

Approval of December 2023 Board Meeting Minutes: It was noted and acknowledged that the December Board meeting minutes were not available to view on the PCBS website. The minutes from December will be presented at the February Board meeting for approval.

Executive Director's Report: Martha Jaynes presented the report, which highlighted details of the CARF survey and their recommendations. PCBS has been accredited through 10/31/2026.

Director of Finance & Administration Report: Drew Ehrlich presented the PCBS financials for December and the full year of 2023. This included the checks written and cash disbursement reports. A motion was made by Nancy Felix and seconded by Blake Sherer to accept the report as presented. Motion passed unanimously.

Roll Call vote to enter Closed Session: A roll call vote to enter closed session was given by Dr. Jeffrey Kingsley. A motion was made by Dr. Michael Shafe' and seconded by Blake Sherer to enter closed session, as authorized under RSMo. 610.021 (13), to vote on installation and performance of the Executive Director. Motion passed unanimously. All guests were excused at this time, and the meeting went into closed session at 5:59pm.

The meeting returned to open session at approximately 7:15pm. The Board of Director's offered the position of Executive Director to Martha Jaynes, and she accepted the position.

Dr. Jeffrey Kingsley recommended that moving forward, every January, the Executive Director will present a State of the Agency report to the Board. The Executive Director's position will also be reviewed at this time during the closed session.

Adjournment: The meeting was adjourned at 5:59pm, to enter closed session.

Respectfully Submitted:

Board Secretary, Dr. Michael Shafe'

Written by Jackie Kenworthy, Office Facilitator