

**MINUTES**  
**PLATTE COUNTY BOARD OF SERVICES**  
Tuesday, February 20<sup>th</sup>, 2024

This meeting was held in a hybrid format. Via ZOOM and in person.

**Members Present:** Nancy Felix, Susan Finn, Dr. Jeffrey Kingsley, Marsha Perry, Dr. Michael Shafe', Blake Sherer, Sandra Thomas

**Members Absent:** Stuart Anderson, Wendy Fife

**Staff Present:** Drew Ehrlich, Martha Jaynes, Jackie Kenworthy, Chad Sinnwell, Richard Vandal

**Guests:** Sherry Summers- VSI, Brea Connett- NEEC

**Call to Order:** The meeting was called to order at 5:40pm by Dr. Jeffrey Kingsley

**Introductions and Public Announcements:** Members and guests were welcomed and introduced.

**Approval of Agenda:** A motion was made by Sandra Thomas and seconded by Blake Sherer to approve the agenda as presented. Motion passed unanimously.

**Approval of Board Meeting Minutes:** A motion was made by Nancy Felix and seconded by Dr. Michael Shafe' to approve the minutes from the Board meetings held on Tuesday, December 12<sup>th</sup>, 2023, and Tuesday, January 16<sup>th</sup>, 2024. Motion passed unanimously.

**Executive Director's Report:** Martha Jaynes presented the report, which highlighted details of the PCBS Needs Assessment results.

**Finance Director's Report:** Drew Ehrlich presented the PCBS financials for January 2024. This included the checks written and cash disbursement reports. A motion was made by Dr. Michael Shafe' and seconded by Marsha Perry to accept the report as presented. Motion passed unanimously.

**Committee Reports:**

- *Director of Community Support Services-* Richard Vandal presented his report, which he shared information on the purchase of 4 new mini vans for the Transportation department. The Board expressed their thanks to Gladstone Dodge, which has been very helpful with the purchase of the new vehicles.
- *Director of Compliance and Systems Security-* Chad Sinnwell presented his report, which he shared updates on the Administrative Building renovation project. Further information will be shared with the Board as new details arise on the project.

**Adjournment:** With there being no further business to discuss, a motion was made by Blake Sherer and seconded by Nancy Felix to adjourn the meeting. The meeting was adjourned at 6:31pm.

Respectfully Submitted:  
Board Secretary, Dr. Michael Shafe'  
Written by Jackie Kenworthy, Office Facilitator