

**MINUTES**  
**PLATTE COUNTY BOARD OF SERVICES**  
**BOARD OF DIRECTORS MEETING**  
Tuesday, August 20<sup>th</sup>, 2024

**Members Present:** Stuart Anderson, Nancy Felix, Susan Finn, Dr. Jeffrey Kingsley, Marsha Perry, Dr. Michael Shafe', Blake Sherer, Sandra Thomas

**Members Absent:** None

**Staff Present:** Diane Bickham, Tim Coleman, Drew Ehrlich, Martha Jaynes, Jackie Kenworthy, Chad Sinnwell, Richard Vandal

**Guests:** NTRC- Shaney Othic, Cathy Huddleston, Summit Future Foundation- Cassidi Jobe, NEEC- Natasha Leeman, VSI- Kimbal Mothershead, Job One- Dana, A3G Architects-Brandi Atwell

**Call to Order:** The meeting was called to order at 5:33pm by Martha Jaynes

**Introductions and Public Announcements:** Guests were welcomed and introduced. Shaney Othic-NTRC, announced to the Board her retirement from NTRC, and introduced the new Director, Cathy Huddleston.

**CFO Report:**

- **Public hearing to Set the Levy for FY2025:** The recommendations from the Finance Committee for Setting the Levy were presented. The proposed tax rate is \$0.1175 per \$100.00 assessed value. This number is in agreement with the Article X, Sections 16-24 of the Missouri State Constitution (commonly referred to as the Hancock Amendment.) Dr. Jeffrey Kingsley recommended this topic be voted on separately from the consent agenda. A motion was made by Dr. Michael Shafe' and seconded by Stuart Anderson to approve the levy proposal as presented. Motion passed unanimously.
- **Center For Human Services funding proposal:** The recommendation from the Finance Committee to provide purchase-of-service funding for the Resource Specialist team to case manage individuals not eligible for Medicaid was presented. A motion was made by Dr. Michael Shafe' and seconded by Nancy Felix to approve 1,520 hours of funding at \$54/per hour, not to exceed \$82k from 9/1/24 through 12/31/24. The unit rate is the same as currently provided to Hulme Resources.
- **The Farmer's House funding proposal:** The recommendation from the Finance Committee to approve funding to support start-up expenditures to support program expansion was presented. This includes a \$40k one-time grant, which will be paid after completion of construction, and provided the retail lease is equal to/greater than 5 years. A motion was made by Dr. Michael Shafe' and seconded by Sandra Thomas to approve the funding proposal. Motion passed unanimously.
- **PCBS Renovation presentation:** Brandi Atwell, with A3G Architects, shared with the Board the status of Day Hab and Lobby renovation project. The project has a tentative start date of November 2024, with completion taking approximately 4-5 months. Dr. Kingsley has requested that the remodel be complete before the PCBS 50<sup>th</sup> Anniversary celebration. Dr. Michael Shafe' has requested a final review of the project before construction begins.

**Consent Agenda:**

- **Approval of Board Meeting Minutes-June 2024**
- **Approval of Finance Committee Minutes- August 2024**
- **Approval of Finance Committee Report- June & July 2024**

A motion was made by Dr. Michael Shafe' and seconded by Sandra Thomas to approve the Consent agenda as presented. Motion passed unanimously.

**Executive Director's Report:** Martha Jaynes presented the report, which highlighted the MACDDS Legislative Priorities, the State of Missouri Waitlist, and the United States Department of Justice Report.

**Program Director's Report:** Diane Bickham, Director of Community Living Services, shared information on the 2024 Back to School Fair for Platte County. The event was a big success for the community, with over 800 backpacks handed out to participants. Diane would like for PCBS to participate in the event again next year.

**Missouri Ethics Commission Resolution:** The conflict-of-interest resolution currently on file with the Missouri Ethics Commission (MEC) is set to expire on September 15<sup>th</sup>, 2024. An updated resolution is required by the MEC to be signed by the Board President and Secretary. A motion was made by Nancy Felix and seconded by Sandra Thomas to accept the resolution. Motion passed unanimously.

**Adjournment:** With no further business to discuss, the meeting was adjourned by consensus at 7:23pm.

Respectfully Submitted:

Board Secretary, Dr. Michael Shafe'

Written by Jackie Kenworthy-PCBS Office Facilitator