

**MINUTES**  
**PLATTE COUNTY BOARD OF SERVICES**  
Tuesday, April 16<sup>th</sup>, 2024

**Members Present:** Nancy Felix, Dr. Jeffrey Kingsley, Marsha Perry, Dr. Michael Shafe’

**Members Absent:** Stuart Anderson, Wendy Fife, Susan Finn, Blake Sherer, Sandra Thomas

**Staff Present:** Diane Bickham Drew Ehrlich, Martha Jaynes, Jackie Kenworthy, Chad Sinnwell, Richard Vandal

**Guests:** Jeff Janney- Northland Connections, Shaney Othic-Northland Therapeutic Riding Center, Cassidi Jobe-Summit Future Foundations, Sheri Summers-VSI, Jennifer Hulme- Hulme Resources, Chris Conrade-Conrade Insurance Group, Inc.

**Call to Order:** The meeting was called to order at 6:16 by Martha Jaynes

**Introductions and Public Announcements:** Members and guests were welcomed and introduced. No additional comments from guests were given.

**Approval of Agenda:** A motion was made by Nancy Felix and seconded by Dr. Jeffrey Kingsley to approve the agenda as presented. Motion passed unanimously.

**Approval of Board Meeting Minutes:** A motion was made by Dr. Jeffrey Kingsley and seconded by Nancy Felix to approve the minutes from the March 2024 Board meeting. Motion passed unanimously.

**Executive Director’s Report:** Martha Jaynes presented the report that highlighted events happening at PCBS. Martha requested the Board to “Save the Date” for Tuesday, May 21<sup>st</sup>, from 10am to 5pm, for discussion on the 2024 PCBS Strategic Plan. This event will be held at the Administrative Office, and members are invited to attend the entire day, or stop by as their schedule allows, to share their input. Martha attended the Anchor Connect conference, in Santa Fe last week, and shared with the Board the theme of the conference and topics that were presented.

**Finance Director’s Report:**

- Drew Ehrlich, Director of Finance and Administration, presented the PCBS financials for March 2024. A motion was made by Dr. Jeffrey Kingsley and seconded by Nancy Felix to accept the report as presented. Motion passed unanimously.
- Jeff Janney, Executive Director of Northland Connections, presented to the Finance Committee on April 9<sup>th</sup>, 2024, to request an increase in funds to support NDC. The requested amount is \$60K per year. It was moved by Dr. Michael Shafe’ and seconded by Nancy Felix to accept the increase in funds for Northland Connections. Motion passed unanimously.
- Chris Conrade, with Conrade Insurance Group, Inc. was present to share with the Board further information on the Commercial Insurance Renewal costs. It was moved by Dr. Jeffrey Kingsley and seconded by Nancy Felix to accept the renewal quotes as presented. Motion passed unanimously.

- Drew shared with the Board updates for the Benefits Insurance Renewal. Drew will be reaching out to additional insurance companies to compare costs and will share this information with the Board next month.

**Department Program Updates:**

- Diane Bickham- Director of Community Living, Chad Sinnwell- Director of Compliance and Systems Security, and Richard Vandal- Director of Community Supports shared a brief update on their respective departments.

**Adjournment:** With no further business to discuss, it was moved by consensus to adjourn the meeting. The meeting was adjourned at 7:52pm.

Respectfully Submitted:

Board Secretary, Dr. Michael Shafe'

Written by Jackie Kenworthy, Office Facilitator