

MINUTES
FINANCE COMMITTEE MEETING

Tuesday, January 14th, 2025

Members Present: Stuart Anderson, Dr. Jeffrey Kingsley, Dr. Michael Shafe', Sandra Thomas

Staff Present: Tim Coleman, Drew Ehrlich, Martha Jaynes, Jackie Kenworthy, Chad Sinnwell, Richard Vandal

The meeting was called to order at 5:01pm by Martha Jaynes.

CFO Report:

Drew Ehrlich, CFO, presented the 2024, full year financials. Financials were reviewed in preparation for presentation to the Board of Directors. It was moved by Dr. Michael Shafe' and seconded by Dr. Jeffrey Kingsley to recommend the Board of Directors approve the financial report as presented. Motion passed unanimously.

Funding Requests:

Vocational Services, Inc. The Finance committee discussed the incremental budget funding request for the WPS program. The committee recommended the following:

- 5k approval- for one quarter.
- Remaining 15k is dependent on quarterly reviews with family and client. Data on program and job performance to be provided from VSI.
- Client and family discussion with committee to determine long term goals and transition plan.

A motion was made by Dr. Michael Shafe' and seconded by Dr. Jeffrey Kingsley to recommend the Board of Directors approve the funding request as presented. Motion passed unanimously.

Camp Encourage. The Finance committee discussed the funding request for Camp Encourage. The committee recommended the following:

- First half of funds will be provided just prior to breaking ground on project- approximately March 2025.
- Second portion of funds to be distributed at the end of project completion.

A motion was made by Dr. Michael Shafe' and seconded by Dr. Jeffrey Kingsley to recommend the Board of Directors approve the funding request as presented. Motion passed unanimously.

With no further business to discuss, a motion was made by consensus to adjourn the meeting. The meeting was adjourned at 5:48pm.

Minutes taken by:

Jackie Kenworthy
PCBS Office Facilitator