MINUTES
BOARD OF DIRECTORS
PLATTE COUNTY BOARD OF SERVICES
Tuesday, May 20, 2025
This meeting was held in person and via Zoom

Members Present: Stuart Anderson, Dr. Jeffrey Kingsley, Dr. Michael Shafe, Sandra Thomas, Adam Tholen, Blake Sherer, Nancy Felix

Members Absent: Susan Finn, Jeff Koski

Staff Present: Diane Bickham, Drew Ehrlich, Martha Jaynes, Chad Sinnwell, Richard Vandal, Tim Coleman Brandi Kensinger, Tia Johnson, Michelle Granger

Guests: Sherry Summers- VSI, Kimbal Mothershead-VSI

Call to Order: The meeting was called to order at 5:31 pm by Martha Jaynes

Roll Call and Pledge of Allegiance: Guests were welcomed and introduced. The Pledge of Allegiance was recited.

Approval of April 2025 meeting minutes: A motion was made by Sandra Thomas and seconded by Dr. Michael Shafe to approve the meeting minutes. Motion passed unanimously.

Approval of May 2025 Finance Committee Minutes: A motion was made by Sandra Thomas and seconded by Nancy Felix to approve the meeting minutes. Motion passed unanimously.

CFO Report: Drew presented the PCBS April & April YTD financials, highlighting the ramp up in capital expenditures as 1) the HQ/DayHab renovation comes to completion, and 2) the final purchases among nine new vehicles (eight budgeted, plus one for the new mobile NDC program). As a result, the Cash Reserve is forecast to end the year ~7.0 months … the lowest in years, but above the Board-mandated minimum of six months.

Mission Moment - Professional Managers Presentation: Martha Jaynes introduced the team from PCBS Professional Managers, who shared a presentation previously delivered at a recent leadership meeting. Each team member introduced themselves and shared their years of service with PCBS. Richard Vandal began the presentation by stating that the goal for 2025 is to go “beyond Excellence.” He highlighted that the journey so far has included several WOW Moments which have collectively inspired a Circle of Innovation in the delivery of services. The professional managers then each shared their WOW Moment.

Tia Johnson: “Signature Look” - Tia shared a story of staff empowering a program participant to personalize her living space. This initiative provided emotional support and healing during a difficult period. The new décor became a source of comfort, motivation, and self-expression for the individual. Key Takeaway: Empowering someone to have control over their personal space can help them become the best version of themselves. This kind of support plays a crucial role in the healing process, especially for those experiencing grief, by fostering strength and a positive outlook.

Michelle Granger “Finding a Voice” - Michelle described a powerful transformation in Day Hab, where a typically quiet individual began to find his voice after being given a microphone. What began as hesitant speech developed into confident verbal expression, including jokes and singing, bringing joy and entertainment to peers. Key Takeaway: The microphone became more than a sound tool. It was a catalyst for self-expression and confidence, unlocking the individual's voice and personality.

Brandi Kensinger "Transportation Karaoke" - Brandi shared how staff transformed long transportation rides by creating personalized playlists. Individuals select songs which are then played during the ride, often resulting in sing-alongs and shared enjoyment. Key Takeaway: What would typically be a routine ride home becomes a fun and engaging community-building activity.

Chief Executive Officer Report: Martha Jaynes reviewed the updated process for Board Officer nominations:

- Nominations are open from May 1st through May 31st.
- All nominations received will be announced on June 1st.
- Voting will take place during the next board meeting on June 17th.
- If no nominations for changes are received, all current board officers will continue in their roles for the 2025–2026 term.

Board members wishing to make a nomination or requesting a copy of the nomination form should contact Tim Coleman at *tim.coleman@pcbsdd.org*.
Martha then outlined committee participation as outlined in the bylaws, detailing that all board members are required to serve on at least one committee. Board members are expected to attend scheduled committee meetings and should send an RSVP if unable to attend. All meetings are available both in person and virtually to encourage participation. If a board member does not volunteer for a committee, the Board President will appoint them to one, per bylaws. Board President Dr. Jeffrey Kingsley asked members present whether they wished to switch committees or remain on their current ones. He also encouraged members to consider stepping into officer positions. Adam Tholen and Jeff Koski were assigned to the Planning Committee.
Martha then reminded the Board of the upcoming visit to Northland Therapeutic Riding Center on Thursday, May 22nd, from 4:00–5:00 PM. This visit offers board members an opportunity to connect with one of the agency's valued community partners by touring their facility and learning more about their services that we fund.

Program Director's Report: Chad Sinnwell- Director of Compliance and Systems Security, provided updates on his department. Photos were shared of each of the Renovation phases showing before and after. This included highlighting the 3rd phase underway and anticipated completion on schedule. A breakdown of money spent so far was outlined. Chad then outlined maintenance and safety remodeling at Platte House for the bathroom and Hamilton House remodel addressing flooring, lighting, and protective FRP panels. Chad outlined marketing and communication updates that included past events overview, current projects, and future events. Additional discussion involved 50th Anniversary celebration on Saturday, June 21st. This included some of the logistics of events scheduled, parking, and duties of those attending.

New Business: Board had a discussion regarding providing dental services to consumers, including what resources are available to serve those in the community that we serve. Discussion included whether the needs assessment that had been previously conducted had captured information that could guide the Board. Stuart Anderson expressed concern over what services are not covered by Medicaid and if PCBS might create a fund to help cover costs, especially those that may be more needed or necessary for the population PCBS serves, such as anesthesia during dental work.

Adjournment: With no further business to discuss, it was moved by Dr. Jeffrey Kingsley and seconded by Sandra Thomas to adjourn the meeting. The meeting was adjourned at 6:45pm.

Respectfully Submitted:
Board Secretary, Dr. Michael Shafe
Written by: Tim Coleman, Executive Support Assistant