

MINUTES
PLATTE COUNTY BOARD OF SERVICES
FINANCE COMMITTEE MEETING

Tuesday, November 11, 2025

Members Present: Dr. Michael Shafe, Stuart Anderson, Sandra Thomas

Members Absent: Dr. Jeffrey Kingsley

Staff Present: Drew Ehrlich, Martha Jaynes, Chad Sinnwell, Richard Vandal, Diane Bickham, Tim Coleman

Visitors:

Vocational Services Inc. (VSI) - Kimbal Mothershead, Sherry Summers, Roger Bledsoe
Ability KC – Christy Nitsche, Marla Nelson, Katie Giglia

The meeting was called to order at 5:00pm by Dr. Shafe.

CFO Report

Drew presented PCBS October financials. He explained PCBS's financial condition remains strong based on YTD surplus, lack of debt, and a strong cash position. Drew reported cash reserves at 6.7 months, at approximately \$7 million. Drew noted lower cash reserve compared to prior years reflects capital expenditures for first floor renovations and expects reserves to normalize in the next fiscal year.

The October income statement showed a deficit of approximately \$643,000, mostly due to additional payroll cycle in the month, which was anticipated. Drew explained there had been some timing issues in Day Habilitation billing to DMH that also affected October results, though these were resolved in early November. YTD performance remains favorable, showing an \$814,000 surplus through October. Final 2025 results will depend on December's property tax receipts, which historically vary based on early payments.

Drew noted efforts to replace roof, which will be capitalized, affecting cash flow but not the income statement. The projected year-end surplus is estimated between \$650,000 and \$800,000 depending on timing of capital write-offs. Staffing levels increased modestly in early November, with five new hires and 14 open positions, some of which happened sooner than had originally been planned in response to needs and growth.

CSP Presentations

Ability KC

Christy Nitsche - Workshop Operations Manager, Marla Nelson and Katie Giglia from Ability KC presented. They provided updates on current services and funding requests. The Home Modifications Program (led by Susie Wiley) served 15 Platte County residents in 2025. Ability KC requests funding to serve 20 individuals in 2026, reflecting steady growth.

The organization introduced a funding request for occupational therapy services within the workshop setting, supporting adaptive equipment, ergonomics, and individualized work

modifications to enhance work access and productivity. These services are not billable through Medicaid, Medicare, or insurance and are funded through SB40 partnerships.

Vocational Services, Inc. (VSI)

Kimbal Mothershead, Executive Director, presented on program updates and highlights. VSI will celebrate 60th anniversary in 2026 and continues to provide extended and competitive employment opportunities for Platte County residents. Recent grants have supported purchase of a fully automated shrink-wrap system, expected to add 12 to 16 workstations and up to 18 new employee opportunities. A DESE grant (Missouri Department of Elementary and Secondary Education) funded new curriculum materials to formalize and track employee vocational training.

VSI is also completing a new calming room to assist in self-regulation and maintain focus. Completion is anticipated by December 2025. VSI served approximately 18 Platte County residents in 2025 and anticipates a similar number for 2026. The requested funding increase reflects adjustments for attendance, CPI changes, and reallocation of one participant from a separate program.

With no further business to discuss, a motion was made by Dr. Shafe and seconded by Stuart Anderson to adjourn the meeting. The meeting was adjourned at 5:37

Minutes taken by:

Tim Coleman

PCBS Executive Support Assistant