

MINUTES
BOARD OF DIRECTORS
PLATTE COUNTY BOARD OF SERVICES

Tuesday, February 17, 2026

This meeting was held in person and via Zoom

Members Present: Dr. Michael Shafe'

Members Present On-line: Sandra Thomas, Adam Tholen, Nancy Felix, Susan Finn, Blake Sherer, Dr. Jeffrey Kingsley

Members Absent: Stuart Anderson, Jeff Koski

Staff Present: Drew Ehrlich, Martha Jaynes, Jeff McMillian, Diane Bickham, Tim Coleman

Guests: Amy Allison – The Farmer's House; Cassidi Jobe- Summit Future Foundation; Christi Carlson - CHS; Cari Coombe, Morgan Coombe, Katie Balint, Linda Wiederholt - MO Special Olympics; Jennifer Hulme – Hulme Resources; Courtney Sweeney-Legore – Easterseals Midwest; Sherry Summers; Kimbal Mothershead – VSI; Carla Barksdale – Legal Counsel; Marcus Flores

Call to Order: The meeting was called to order at 5:32pm by Dr. Kingsley.

Roll Call and Pledge of Allegiance: Guests were welcomed and introduced. The Pledge of Allegiance was recited.

Approval of December 2025 Board meeting minutes: A motion was made by Sandra Thomas and seconded by Nancy Felix to approve the meeting minutes. Motion passed unanimously.

Approval of February 2026 Finance Committee meeting minutes: A motion was made by Nancy Felix and seconded by Blake Sherer to approve the meeting minutes. Motion passed unanimously.

CEO Report

PCBS Annual Report – 2025

Martha Jaynes reported that the 2025 Annual Report has been completed and distributed to the Board through the Board SharePoint: [2025 Annual Report - Final.pdf](#). The report will also be sent via email.

Board members were encouraged to review the full report for detailed programmatic, financial, and community impact information.

Advocacy & Planning

Martha presented a CEO report that provided an overview of current legislative activity, state budget proposals, and potential funding impacts affecting disability services, including Department of Mental Health reimbursement structures and property tax-related legislation. The full presentation, including detailed data, legislative tracking, and analysis, is available on the Board SharePoint: [2.17.2025 CEO Presentation.pptx](#)

CFO Report:

Financial Report – December (Year-End)

- Drew Ehrlich reported that PCBS ended the fiscal year with an operating surplus of ~ \$761K, consistent with prior projections.
- A significant contributor to favorable variance was implementation of waived transportation services, generating ~ \$319K in new revenue.
- Community Living Services revenue increased due to:
 - Approximately 90% occupancy.
 - Increased service needs associated with an aging population, resulting in higher reimbursement rates.
 - Corresponding increases in staffing and operating costs.
- Major expense variances included:
 - Transportation costs associated with additional vehicles, insurance, fuel, maintenance, and depreciation.
 - One-time forensic investigation costs.
 - Maintenance and equipment expenses related to facility improvements.
 - Write-off of roof-related expenses.
- Several contracted service providers underspent their allocations and did not request funding for the following fiscal year.
- One-time unfavorable variances included:
 - Summit Future Foundation (van purchase).
 - Northland Connections – Neuro Diverse City (retroactive funding increase).

Long-Term Trends

- Gross revenues have increased approximately 76% over six years, with a compound annual growth rate near 10%.
- Historical operating surpluses have primarily resulted from:
 - Unused contracted service allocations.
 - Mid-year reimbursement rate increases from the Department of Mental Health.

Financial Outlook and Risk Factors

- The proposed state budget includes a potential 33% reduction in Day Habilitation reimbursement rates, representing an estimated \$700K–\$750K annual impact if enacted.
- Such reduction would significantly affect future operating margins and reserves.

Financial Report – January

- Approximately 80% of annual tax levy revenues were received in January.
- Expense variances were primarily timing-related.

Additional Items

- Finance Committee previously requested inclusion of additional budget line-item detail in monthly financial statements to enhance transparency.
- PCBS is transitioning commercial insurance brokerage services to The Miller Group. Renewal bids are expected prior to April policy expiration.
- Social Security Administration has tentatively approved adding three representative payee clients, bringing total served to 21 individuals.
- Annual financial audit is scheduled for May 20–21.
- Northland Connections is considering facility relocation and a future funding request related to moving costs will be before the Finance Committee in March

Resource Specialist Report – Center for Human Services

Christi Carlson provided an update regarding:

- Current caseload and service coordination activities.
- Ongoing collaboration with PCBS and community providers.

- Trends in service requests and eligibility processes.
- Efforts to support individuals and families in accessing appropriate services.

Community Partner Presentation & Mission Moment – Special Olympics Missouri

Representatives from Special Olympics Missouri provided an overview of:

- Organizational mission and programming.
- Participation levels and community impact.
- Partnerships with local agencies and stakeholders.
- Opportunities for continued collaboration.

Closed Session: A motion was made by Dr. Shafe and seconded by Dr. Kingsley to enter into closed session for personnel and legal discussion. The Board entered the closed session at 6:54pm. Staff and guests were excused at this time.

Adjournment: The meeting was adjourned by consensus at 7:15pm.

Respectfully Submitted:

Board Secretary, Dr. Michael Shafe'

Written by: Tim Coleman, Executive Support Assistant