

**Minutes of the Regularly Scheduled Meeting
Finance Committee
Platte County Board of Services
Tuesday, May 12, 2026**

Call to Order: The meeting was called to order at 5pm by Sandra Thomas.

Members Present: Sandra Thomas, Dr. Jeffrey Kingsley, Jeff Koski, Adam Tholen

Members Absent: Stuart Anderson

Members Present Online: Dr. Michael Shafe

Staff Present: Martha Jaynes, Chad Sinnwell, Tim Coleman, Drew Ehrlich, Chris Terry

Guests: Carla Barksdale, legal counsel

Roll Call: Guests were welcomed and introduced.

Agenda Reordering

A motion was made by Dr. Jeffrey Kingsley and seconded by Adam Tholen to move Agenda Item Roof Discussion & Review earlier in the meeting to accommodate a Board member needing to leave early. Motion carried unanimously.

Roof Discussion & Review

Martha reviewed the bids that had been received regarding repairs from recent storms.

Adam Tholen explained of his recent visit to review the storm damage at PCBS homes. He shared concern about ~20% short based on damage that was observed. Discussion on additional damages that insurance had not identified and paid out on and reasoning behind seeking additional insurance payouts as a claim is already being made. Adam outlined benefits of utilizing a single company for all repairs to leave latitude for application of funds, as opposed to being specific to specialized repairs (e.g. roofing, siding, windows).

Discussion regarding the bids already received during request for bid. Committee members expressed desire to ensure proper procedures in place relating to reopening the request for bids due to change in scope of work being done.

A decision was made to have Adam Tholen develop an updated change of scope. Those businesses that have provided past bids will be informed of change and asked to rebid.

Financial Report

Martha outlined the recent effort by the PCBS Executive Team to revise the materials shared with BOD and Committees based on the request of the Board members to mirror those materials created by the Platte County Health Department. Martha and PCBS Directors requested feedback from committee members regarding the level of information included and discussed goals for earlier packet distribution moving forward.

Direct Link: [05.12.2026 Finance Committee Packet.pdf](#)

Financial reports reviewed included balance sheet detail, bank account and collateral reports, fixed assets and depreciation schedules, tax levy revenue, Medicaid revenue, payroll reporting, benefits information, and check registers. Martha and Drew explained that many of the supporting schedules existed in internal reports now consolidated into the committee packet.

Discussion occurred regarding representative payee accounts and management of client funds. Martha and Drew reviewed Medicaid asset limitations, coordination with guardians and program staff, and procedures used to maintain Medicaid eligibility for individuals receiving services. They also reviewed donation fund tracking and provided examples of how donated funds may be used to support individual needs not otherwise covered through traditional funding sources. Committee members discussed accountability and tracking procedures for donated funds.

The committee reviewed employee benefits renewal information and discussed plans to transition toward a captive/self-insured health insurance model beginning January 1, 2027. Discussion included potential long-term savings, reinsurance protections, reserve requirements, and employee education efforts related to the future insurance structure.

The committee reviewed upcoming workers compensation audit activity and recent commercial insurance renewals.

Committee members discussed check register and cash disbursement reports and discussed the level of detail included within expenditure descriptions and supporting documentation.

Discussion also occurred regarding future Finance Committee and Board packet distribution timelines, electronic versus printed materials, and adding formal Board approval of bills paid as a standing Board agenda item.

Public Comments

No public comments

With no further business to discuss, a motion was made by Dr. Jeffrey Kingsley and seconded by Jeff Koski to adjourn the meeting. The meeting was adjourned at 6:14pm.

Minutes taken by:

Tim Coleman

PCBS Executive Support Assistant